

**Workforce Development Committee Meeting  
Virginia Office of EMS  
Richmond Marriott Short Pump  
4240 Dominion Blvd., Glen Allen, VA 23060  
February 1, 2018  
10:00 a.m.**

<b>Members Present:</b>	<b>Members Absent:</b>	<b>OEMS Staff:</b>	<b>Others:</b>
<b>Jose Salazar</b> , Chair	<b>Jim Chandler</b> , TEMS Regional Director		Paul Hoyle
<b>Ron Passmore</b> , Southwest Region	<b>Ed Rhodes</b> , VFCA/VAGEMSA		Gene Dalton
<b>Dreama Chandler</b> , Member-At-Large	<b>Dave Tesh</b> , VA Recruitment & Retention Network		Amy Ashe
<b>Valeta Daniels</b> , Advisory Board			Gary Critzer
<b>Chris Vernovai</b> , Highland Co. VRS			Bob Ryalls
<b>Cody Jackson</b> , Med-Trans Corp. - Commercial Ambulance Member			
<b>Rob Lawrence</b> , VAGEMSA			

<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<b>Call to order &amp; Introductions:</b>	The meeting was called to order at 10:02 a.m. by the Chair, Jose Salazar.	
<b>Review &amp; approval of the November 10, 2017 minutes:</b>	A motion was made to review and approve the November meeting minutes. The minutes were approved as submitted.	<b>The minutes were approved as submitted.</b>
<b>Chair Report – Jose Salazar:</b>	Mr. Salazar will add his report on the topics as the meeting progresses.	
<b>OEMS Report – Tim Perkins:</b>	Tim was not in attendance. No report.	
<b>EMS Officer I Sub-Committee Update – Chris Vernovai:</b>	Chris stated that there were 21 participants at the symposium and he is still working with OEMS to get the narrated/voice-over slides uploaded.	
<b>Standards of Excellence Workgroup – Rob Lawrence:</b>	<p>Rob reported that in December they went to Essex County EMS. Chris went with the assessment team and there were some good learning points. There were a number of things to follow up on and a letter was written to them and they were able to answer those questions. They, therefore, were granted with being a Standard of Excellence organization. Rob stated that the author of the document needs to be on-sight during the visit. Ninety percent of the standards were answered, but it would have been much easier if the author of the document was there and they could have met the standards while we were there. They did provide the follow-up information very quickly.</p> <p>They have also received documentation for Hampton and their visit will be due upon completion of the General Assembly. Rob will report on Hampton’s visit at the next meeting.</p>	
<b>VA Recruitment &amp; Retention Network- Jose Salazar:</b>	Dave could not attend this meeting and Jose gave the update. He stated that Karen McQuaid is the new chair. The R&R Network met a few weeks ago in Ashland for a planning meeting. They discussed having a two-year term limit for the chair. They will continue work on networking, sharing ideas, and	

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	<p>introduction to some of the new resources that are available. They plan to work on better communication, such as email, texts, social media. They are also looking at the Office of EMS to send things out for them via their listserv. They also discussed expanding their working group to enhance the Network. The next meeting is at the Virginia Beach Rescue Squad in conjunction with the Fire Chiefs Conference in February. They also plan to meet in May in Albemarle County, in August and then in November at Symposium.</p> <p>Ron Passmore would like to see the R&amp;R Network have more central (Staunton, Roanoke, etc.) meetings to accommodate participation from the west.</p>	
<b>Unfinished Business:</b>	<p><b>NO RECORDING FROM THIS POINT FORWARD.</b></p> <ul style="list-style-type: none"> <li>a. Survey/Data Point Collection – Valeta Daniels</li> <li>b. Keeping the Best! Tool Kit revision – Dave Tesh</li> </ul>	
<b>New Business:</b>		
<b>Public Comment:</b>		
<b>Adjournment:</b>	The meeting adjourned at approximately 11:10 a.m.	<p><b>2018 Meeting Dates:</b>  <b>May 3</b>  <b>August 2</b>  <b>November (Norfolk) Date &amp; location to be determined.</b></p>